



ADMINISTRATION AND
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE

1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

OCT 15 2001

October 5, 2001

Honorable Floyd Spence
Chairman
House Armed Services Committee
House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

Enclosed is a copy of the charter renewing the President's National Security Telecommunications Advisory Committee, which is being filed with you in accordance with P.L. 92-463, the "Federal Advisory Committee Act."

Copies of this charter are also being filed with the Senate Committee on Armed Services and the Library of Congress.

Sincerely,

Jennifer S. Spaeth
for Howard G. Becker
DoD Committee Management Officer

Enclosure

CHARTER
OF
THE PRESIDENT'S
NATIONAL SECURITY TELECOMMUNICATIONS ADVISORY COMMITTEE

I. Official Designation. Under Executive Order 12382, dated September 13, 1982, and Executive Order 13225, dated September 30, 2001, this Committee is officially designated the President's National Security Telecommunications Advisory Committee ("the Committee").

Membership and Organization.

A. Membership and organization will be in accordance with Executive Order 12382, dated September 13, 1982.

B. There will be an Executive Secretary who will be the Manager, National Communications System, under section 10(e) of the Federal Advisory Committee Act as amended (5 U.S.C. App. I).

C. The Committee will provide such guidance and direction as is necessary and appropriate to ensure the effective functioning of any subcommittee so established. Except where a special rule applicable to such subcommittees appears in an amendment to this Charter, the provisions of this Charter shall apply mutatis mutandis to the subcommittees.

D. The Chairman of the Federal Communications Commission will be invited to participate in the activities of the Committee and its subcommittees. Agencies and officials of the Executive Branch may also be invited to participate.

Objective, Scope of Activity, and Duties.

A. The Committee will function in accordance with Section 2 of Executive Order 12382, dated September 13, 1982. The Committee will provide information and advice to the President on all telecommunications aspects affecting national security and emergency preparedness. Key policy statements include, but are not limited to, Executive Order 12472, "Assignment of National Security and Emergency Preparedness Telecommunications Functions" and National Security Decision Directive Number 97 (NSDD-97), "National Security Telecommunications Policy."

B. The Committee's officers will have the following responsibilities:

(1) The Chair will convene, preside at, and adjourn all meetings at his discretion, with the advance approval of the Executive Secretary. However, the Chair will also be obliged to adjourn any meeting the Executive Secretary advises him to adjourn when the Executive Secretary determines an adjournment to be in the public interest.

(2) The Vice Chair will act as Chair in the absence of the Chair

(3) The Executive Secretary, who will be the Manager, National Communications System, will attend all meetings and will advise the Chair to adjourn, or will himself adjourn, any meeting when the Executive Secretary determines it is in the public interest. The Executive Secretary will invite agencies and officials from the Executive Branch to attend the meetings, as he deems appropriate. The Executive Secretary will prepare the minutes of each meeting, the accuracy of which the Chair will certify and which will at a minimum contain: a record of the membership present and the members of the public who participate in the meeting including the interests and affiliations they represent; a description of matters and materials discussed and the conclusions, if any, reached; and the rationale for any recommendations made by members of the Committee. The Executive Secretary will also maintain copies of all reports, which the Committee receives, issues, or approves.

C. The Committee may consult with interested parties, agencies, interagency committees, or groups of the United States Government and with private groups and individuals as the Committee decides is necessary or desirable.

IV. Official to Whom the Committee Reports.

A. The Committee will report in writing to the President of the United States, through the Assistant to the President for National Security Affairs, and to the Secretary of Defense, in his capacity as Executive Agent for the National Communications System.

B. The Committee, and any subcommittees established by the Committee, will work with the Office of the Manager, National Communications System, and appropriate representatives from National Communications System member organizations.

C. Any subcommittee established by the Committee will report to the Committee.

V. Estimated Costs and Staff Support.

A. Members of the Committee will serve on it without any compensation for their work and in accordance with Section 3 of Executive Order 12382, dated September 13, 1982.

B. The estimated annual cost of operating the Committee and its subcommittees is \$2.65 million, including travel expenses, per diem, contractor support, and staff support.

C. The Secretary of Defense, in his capacity as Executive Agent for the National Communications System, will supply staff and support functions for the Committee. The estimated annual personnel staffing of such functions is 12 staff years, excluding contract support.

VI Meetings and Termination.

A. The Committee will meet approximately every 9 months at the call of the Chairman. Subcommittees will meet as necessary for their assigned responsibilities.

B. Under Executive Order 13225, dated September 30, 2001, the Committee will terminate on September 30, 2003, unless formally determined to be in the public interest to continue it for an additional period. A continuing need for the advice offered by this Committee is anticipated.

VII. Filing. This charter will be considered approved as of this date; copies will be filed with the Administrator of General Services and the Library of Congress under the provisions of the Federal Advisory Committee Act as amended (5 U.S.C., App. I).

VIII. Filed: September 30, 2001